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NOTICE OF MEETING

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PLANNING & HOUSING OVERVIEW & SCRUTINY PANEL

will meet on

WEDNESDAY, 16TH MAY, 2018

At 5.30 pm

in the

MAY ROOM - TOWN HALL, MAIDENHEAD,

TO: MEMBERS OF THE PLANNING & HOUSING OVERVIEW & SCRUTINY PANEL

COUNCILLORS RICHARD KELLAWAY (CHAIRMAN), MAUREEN HUNT (VICE-CHAIRMAN), MALCOLM BEER, GERRY CLARK, DR LILLY EVANS, LEO WALTERS AND JULIAN SHARPE

SUBSTITUTE MEMBERS

COUNCILLORS CLIVE BULLOCK, SAYONARA LUXTON, ADAM SMITH, LYNDA YONG, CLAIRE STRETTON, JOHN STORY AND EILEEN QUICK

Karen Shepherd –Service Lead- Democratic Services - Issued: Tuesday, 8 May 2018

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Nabihah Hassan-Farooq** 01628 796345

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence.	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest.	3 - 4
3.	<u>MINUTES</u> To confirm the Part I minutes of the meeting held on the 18 th April 2018.	5 - 8
4.	<u>ETON AND ETON WICK NEIGHBOURHOOD PLAN</u> To comment and consider the report above.	9 - 16
5.	<u>MINERALS AND WASTE OPTIONS PLAN- PREFERRED OPTIONS</u> To comment and consider the report above.	To Follow
6.	<u>DATES OF FUTURE MEETINGS</u> The dates of upcoming meetings are to be confirmed	

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 3

PLANNING & HOUSING OVERVIEW & SCRUTINY PANEL

WEDNESDAY, 18 APRIL 2018

PRESENT: Councillors Richard Kellaway (Chairman), Maureen Hunt (Vice-Chairman), Malcolm Beer, Gerry Clark, Dr Lilly Evans, Leo Walters and Julian Sharpe

Also in attendance: Councillors Michael Airey, Hilton, McWilliams and D Wilson.

Officers: Alison Alexander, Andy Jeffs, Russell O'Keefe, Jenifer Jackson and Nabihah Hassan-Farooq.

APOLOGIES FOR ABSENCE

No apologies for absence were received.

DECLARATIONS OF INTEREST

None.

MINUTES

Resolved UNANIMOUSLY That: The Minutes of the meeting held on the 7th March were agreed.

ORDER OF BUSINESS

RESOLVED UNANIMOUSLY: That the order of business as detailed in the agenda, be amended.

LOCAL GOVERNMENT & SOCIAL CARE OMBUDSMAN REPORT - 16 003 062

Councillor McWilliams, Principal Member for Housing (RBWM) addressed the Committee and informed the Panel that he had personally written to Mr X (complainant) and that he had reiterated the apology on behalf of the Royal Borough once further and had also informed Mr X of the remedial action that had been undertaken or was in progress by RBWM as a direct result of the recommendations raised by the Local Government & Social Ombudsmen(LGO). It was highlighted that the recommendations as raised within the LGO report were being looked at seriously and that processes and the service had been looked at and changes had been implemented.

Andy Jeffs, Executive Director outlined the report and informed the Panel that RBWM had received a draft report from the LGO on the 28th November 2017 following investigations into a complaint (ref-16003062) which had been received by Mr X (originating from December 2015). Andy Jeffs wished to offer a formal apology in relation to any distress that had been caused to Mr X by any actions or omissions by RBWM. The draft response was dealt with by the Head of Service immediately and work had begun on all of the recommendations as suggested by the LGO at this point in time. The Lead and Principal Member had been notified when the final report was received in February 2018. When the original complaint was made, the Lead Member was notified on the 8th March 2018. The LGO report concluded that RBWM had been at fault and details of these were outlined in the report.

The Panel were informed that when the draft report had been received on the 28th November 2017 that all the recommendations had been reviewed and accepted. As a result RBWM completed various actions and details of these were outlined in the original report. In addition to the remedial actions, a number of additional actions had been made to better improve and

strengthen the Housing service. Firstly that the Housing enabling service and Housing Options team had moved to one directorate as of April 2018. The Panel were also informed that there would be one database to record all decision and case work details and that there was also an experienced Housing lead starting. Further to this work was being carried out to develop the Housing Strategy, Allocations Policy and to refresh the Homeless Strategy later this year but that work had already begun on reviewing the current policies and strategies.

At the Conclusion of the report, Members were reminded that the report had been brought to the Planning and Housing Overview & Scrutiny Panel as it was the most appropriate panel for this report. Members asked whether Mr X was settled and content and it was confirmed that he remained in permanent accommodation and had been informed of the most appropriate contacts for future use. Members asked for a summary of complaints that had been received and Andy Jeffs confirmed that the Royal Borough had received 48 complaints from the LGO (In 2016/17) and that three had been incomplete or invalid, 20 had been referred back for local resolution, 12 had been closed after initial enquiries and the remaining 13 had resulted in detailed investigations of which six had been upheld and seven were not. The Royal Borough had an upheld rate of 46% which was below the national average of 53%.

ACTION- That Andy Jeffs circulate the cumulative costs of all Housing related complaints to Panel Members along with reasons for each complaint.

The Panel were informed that there was a further obligation to respond to the LGO to outline the actions and changes to processes. It was confirmed that this correspondence had been sent to the LGO and had outlined the various implemented changes which had been made to the Housing Service and processes. This report was to be publically available in two Council buildings and the two mandatory statutory notices had been published in local newspapers on the 23rd March 2018. There was confidence in the proposed and implemented changes that they were robust and would help strengthen the Housing Service. There had been a previous reliance on manual record keeping and the Panel were informed that a new system would be live later this year. Along with the changes and implemented changes, Russell O'Keefe, Executive Director-Place updated the Panel that Maggie Nelson had been employed as the new interim Housing Service Lead who was experienced and would help to strengthen and improve the current Housing structure and service.

Members discussed whether there had been a staff shortage and whether pressures faced by officers contributed to the complaint. Alison Alexander, Managing Director confirmed that there had been no staff shortages and that this particular complaint had stemmed from a number of faults which had been outlined fully in the LGO report which had not highlighted any staffing concerns. Members discussed the presentation on the Homeless Strategy that was heard at the Panel last year and that it had been a useful session.

ACTION- That Members have a training session when the new Housing System was implemented and that an update be heard at full council in the Autumn.

Members discussed the time scales for the implementation of the Housing, Allocations and Homeless Strategy and whether this could be implemented sooner. It was confirmed that the strategies would be implemented later in the year after a full consultation had been carried out.

Resolved That; The report be noted.

(Councillor Beer abstained from voting on the resolution)

PLANNING PERFORMANCE

Councillor Michael Airey, Deputy Lead Member for Planning addressed the Panel and informed Members that he had been engaged with discussions with the Planning Enforcement & Conservation Team Manager and the Deputy Head of Planning in relation to ongoing

improvement work in planning enforcements. The Panel were informed that there had been three main areas of focus which included; communication with third parties including engagement with Parish Councils, a review of the local enforcement plan which was adopted in 2016 and a review of delegated authority through the planning task and finish group.

Panel Members asked for clarification surrounding the funding of the two full time planning positions and it was confirmed that the increase from planning application fees had funded both positions. This funding had been ring-fenced for the positions which currently met the demand for applications that the Planning department had received and it was estimated that the excess demand was approximately 200 planning applications per year. Members discussed the mandatory training which had been written in the report and wanted clarification that this had been undertaken by all Members in dealing with complex enquiries.

ACTION- That Members be updated with details of whether they had received Member training for Planning- consequences of decisions taken by Planning Panels.

Russell O'Keefe, Executive Director- Place, informed the Panel that the omission of an up to date Local Plan had placed the authority in a mediocre position and that the implementation of a new Local Plan would strengthen the position. There were currently no documents that brought all of the Borough Design guides together but that the Neighbourhood Plan would offer good quality design guidance and advice. Members were informed that the publication of the draft was behind schedule.

ACTION- That Jenifer Jackson update the Panel on the progress of the Neighbourhood Plan draft at the next meeting.

Panel Members discussed the need for better publication of planning successes in enforcements across the borough. Councillor Michael Airey informed the Panel that there had been difficulties in relaying successes to residents as these may be perceived as negative, for e.g. higher number of enforcements and successful appeals. It was agreed by the Panel that a greater understanding of processes was needed by residents and the Panel were updated that there were currently 400 live cases and approximately 80 actions outstanding per month. Members were informed that details of the number of successful appeals, enforcement actions and outcomes were available on the RBWM website and updated monthly.

Jenifer Jackson, Head of Planning informed the Panel that where decisions were reviewed on receipt that officers had to understand whether there was a basis for seeking to challenge the decision, whether a policy had been misapplied or badly interpreted by officer and whether any change was required or any other issue that is consistently resulting in appeals being allowed. It was confirmed that the plans were in place to progress the Borough Design Guide SPD to resolve this issue.

Members wished to place a vote of thanks of record for Russell O'Keefe, Jenifer Jackson and their teams for their hard work and for the ongoing performance of the Planning department.

Resolved UNANIMOUSLY That; The report be noted.

REVIEW OF PUBLIC SPEAKING AT PANEL FOLLOWING CONCLUSION OF PILOT REPORT

Jenifer Jackson, Head of Planning outlined the report. The Panel were reminded that a pilot for changes to public speaking rights at Planning Panels had been agreed in September 2014. The original pilot was intended to run for six months however due to changes in leadership of the Planning Department there had not been an opportunity for this item to be discussed at the relevant overview and scrutiny Panel. Members were informed that the proposed revisions contained within the report would require formal Council approval as they were changes to the Council's Constitution.

Councillor Hilton addressed the Committee and informed them that he had been aware of the six month pilot and that he had been one of the members who had wanted this scheme. He also highlighted that at the time there had been emerging neighbourhood plans and that the pilot was in direct response to the wants and needs of Parish councillors who had sat on the relevant steering groups at the time. He expressed that this right had now been amended and that speaking rights had included a number of groups to have nominated speaking rights for which it had not been originally intended for.

Members discussed the allocated time given and some members felt that more time should be given to Parish councillors. Members debated the length of time that parish councillors should be given and it was also noted that where members of the public had been given consent to speak that it prejudiced the applicant as far more time was given to the objectors if more than one person had registered to speak. Relevant consideration was also given to the transparency of democratic process and that community groups could make comments separately. Members also discussed differences between the opinions of elected Members and residents and that those who had an affiliation or association to a particular neighbour plan should be stated before addressing any panel.

In addition to the points raised, Members discussed the discretion of the Chair at Panel meetings and the potential implication of lobbying from outside groups should they send communications before the meeting. Members were reminded that all objectors had a constitutional right to address the Panel for three minutes.

RESOLVED That; The report be taken to the Constitutional working group for approval.

(Councillor Beer abstained from voting)

DATES OF FUTURE MEETINGS

TBC

The meeting, which began at 6.33 pm, finished at 7.48 pm

CHAIRMAN.....

DATE.....

Report Title:	Eton and Eton Wick Neighbourhood Plan decision to proceed to referendum
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Bateson Principal Member for Neighbourhood Planning
Meeting and Date:	Planning and Housing Overview and Scrutiny, 16 May 2018
Responsible Officer(s):	Russell O'Keefe, Executive Director Jenifer Jackson, Head of Planning
Wards affected:	Eton Wick and Eton and Castle

REPORT SUMMARY

- 1 This report seeks approval from Cabinet for the Eton and Eton Wick Neighbourhood Plan to proceed to referendum at the earliest practicable opportunity.
- 2 The Neighbourhood Plan has been formally examined by an independent examiner, and a number of changes have been recommended by the examiner to ensure that the plan meets the basic conditions.
- 3 The cost of the referendum can be claimed back from the government.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Planning and Housing Overview and Scrutiny Committee notes the report to Cabinet with the following recommendation:

- i) **Confirms that the plan meets the Basic Conditions tests and does not require a SA/SEA.**
- ii) **Accepts the proposed changes to the Neighbourhood Plan set out in Appendix B.**
 - a. **Gives delegated authority to the Head of Planning to issue a decision statement; and**
 - b. **agrees to put the modified Neighbourhood Plan to referendum. The date of the referendum to be set in accordance with the legal requirements; and**
- iii) **Delegates authority to the Head of Planning, in consultation with the Principal Member for Neighbourhood Planning, to make minor, non material, amendments to the Neighbourhood Plan prior to the referendum being announced.**
- iv) **Provides advance funding up to £20,000, if required, for the referendum; this will then be claimed back from Government.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The National Planning Policy Framework (NPPF) and the Localism Act (2011) give local communities direct power to develop their shared vision for their neighbourhood and deliver the sustainable development they need.

Neighbourhood planning provides a powerful set of tools for local people to get the right type of development for their community. The referendum is the culmination of the neighbourhood plan production process.

- 2.2 The Royal Borough is encouraging neighbourhood planning across the Borough. There are currently 10 neighbourhood plan areas in the Borough at different stages of production. Eton and Eton Wick is the third Neighbourhood Plan to reach this stage in the process.
- 2.3 The group producing the plan has placed community consultation at the heart of their plan, undertaking a series of consultations and developing evidence to support their policies, they have also worked closely with a national consultancy to undertake the production of this neighbourhood plan. This process has generated a lot of interest in the local community. The plan and the policies within it have been supported by the majority of respondents at the earlier stages.
- 2.4 Following publication, the neighbourhood plan was scrutinised by an independent examiner. The examiner was appointed by the Royal Borough, with the agreement of the Qualifying Body. This examination was carried out without a public examination, using the written representations process, and the examiner's report recommends that the plan proceeds to referendum, subject to modifications, see Appendix A.
- 2.5 These modifications are considered necessary by the independent examiner, to ensure the neighbourhood plan meets the Basic Conditions, as required by the Localism Act. The Basic Conditions for Neighbourhood Plans are:
 - Having regard to national policies and advice contained in guidance issued by the Secretary of State it is appropriate to make the neighbourhood plan.
 - The making of the neighbourhood plan contributes to the achievement of sustainable development.
 - The making of the neighbourhood plan is in general conformity with the strategic policies contained in the development plan for the area of the authority
 - The making of the order (or neighbourhood plan) does not breach, and is otherwise compatible with, EU obligations.
 - Prescribed conditions are met in relation to the Order (or plan) and prescribed matters have been complied with in connection with the proposal for the order (or neighbourhood plan).
- 2.6 Officers have reviewed the plan in light of the proposed modifications and conclude that the plan will continue to meet the Basic Conditions when incorporating the Examiner's modifications. The assessment of the Examiner's modifications can be found at Appendix B. Since receiving the modifications, these have been discussed with representatives of the Qualifying Body who have agreed that these changes are acceptable and that they wish for it to proceed to referendum at the earliest practicable opportunity there have been two major concerns raised by the steering group about the examiner's report.
- 2.7 One of the areas which has been recommended for deletion as a policy is telecommunications. Improvement to Telecommunications in the

Neighbourhood Plan area is important to the whole community and so it is proposed to have this as a project at the back of the plan, the proposed wording has been agreed with members of the steering group. The other area of concern are the changes proposed to the policy relating to Eton High Street (policy BL2). The original policy did not completely comply with the current practice and advice and so has been modified by the examiner, but elements of the original policy remain. It is proposed to seek the making of this plan through a referendum, but assuming it is successful at referendum, develop a new single issue policy or element of the plan relating to Eton High Street. This approach has been agreed in principle with members of the steering group.

- 2.8 If approved, the referendum will be held at the earliest practicable opportunity, in accordance with legislation. The question to be used in the referendum is set by the 'Neighbourhood Planning (Referendums) Regulations 2012', and must be "Do you want the Royal Borough of Windsor and Maidenhead to use the neighbourhood plan for Eton and Eton Wick to help it decide planning applications in the neighbourhood area?"
- 2.9 If more than 50% of those voting in the referendum answer 'yes', the plan would then form part of the Development Plan for the Royal Borough and would need to be formally 'made' (adopted) by the Royal Borough. This 'making' of the neighbourhood plan would be a decision made by full Council.

Table 1: Options

Option	Comments
<p>1. Accept the modifications of the Examiner, issue a decision statement to this effect and approve the Neighbourhood Plan to go forward to referendum.</p> <p>The recommended option.</p>	<p>This is the next step in the Borough adopting localism in planning, to enable our communities to shape their area. It enables the community as a whole to decide if the plan should be used by the Council for determining planning applications.</p>
<p>2. Reject some or all of the modifications of the examiner and delegate authority to the Executive Director Place to publish the decision.</p> <p>This option is not recommended.</p>	<p>Officers and the steering group producing the plan have agreed that the modifications are acceptable and that the plan is suitable to be the subject of a referendum.</p>
<p>3. Do not approve the neighbourhood plan to go forward to referendum</p> <p>This option is not recommended.</p>	<p>The plan has been recommended to proceed to referendum, subject to the modifications listed, by an independent examiner and it is supported by officers and the group producing the plan. This option would deny the local community the opportunity to express their formal support for the plan.</p>

3 KEY IMPLICATIONS

Table 2: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
An adopted neighbourhood plan that delivers the wishes of the community.	From Referendum date to 2030	Neighbourhood Plan receives 50-65% of voters choosing "yes".	Neighbourhood Plan receives 65-80% of voters choosing "yes".	Neighbourhood Plan receives 80%+ of voters choosing "yes".	Day of referendum
Development in accordance with policies of the neighbourhood plan.	Panel and appeal decisions do not comply with the plan policies.	Planning applications and appeals are determined in accordance with the neighbourhood plan.	Majority of applications submitted comply with the policies of the neighbourhood plan.	All applications submitted comply with the policies of the neighbourhood plan.	

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 The Council has received grant payments from the Department of Communities and Local Government in association with the progress of this particular plan (grants have also being received in association with the progress of other plans).
- 4.2 A further grant payment of £20,000 can be applied for once a date has been set for the referendum, this will fund the referendum. This will be the final grant that can be applied for in association with this plan, this grant is to cover the cost of the examination and referendum. Cabinet is asked to forward fund the cost of the referendum in the event that cost is incurred before the funding is received from Government

Table 3: Financial impact of report's recommendations

REVENUE	2018/19	2019/20	2020/21
Addition	£20,000	£0	£0
Reduction	£20,000	£0	£0
Net impact	£0	£0	£0

5 LEGAL IMPLICATIONS

- 5.1 The Localism Act (2011) and The Neighbourhood Planning (General) Regulations (2012) give power to Local Planning Authorities to approve a neighbourhood plan to proceed to referendum. Under the Neighbourhood Planning Act 2017 if the referendum results in a simple majority 'Yes' vote the Neighbourhood Development Plan will immediately form part of the Development Plan for the Royal Borough. Following this Act the Council should 'have regard to a post-examination neighbourhood development plan when dealing with an application for planning permission, so far as that plan is material to the planning application'.

6 RISK MANAGEMENT

Table 4: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
Community will not have an opportunity to guide development in their area.	Medium	Approve the neighbourhood plan to go to the public vote in a referendum.	Low
Risk of legal challenge if examiner's recommendations not accepted.	Medium	Accept the examiner's recommendations.	Low
If not approved, planning applications and issues in the neighbourhood area will not be dealt with in a way the communities intended	Medium	Approve plan for referendum and if successful use in planning decisions.	Low
Development in neighbourhood area may continue to receive significant levels of objection from residents and not meet some local needs.	High	Approve plan for referendum and if successful use in planning decisions.	Medium

7 POTENTIAL IMPACTS

- 7.1 The examiner has confirmed that the neighbourhood plan meets the Basic Conditions. One of these conditions is that it must be compatible with human rights requirements. Officers agree that the plan, with modifications, meets the Basic Conditions.
- 7.2 The recommendations in this report has no identified equality impacts.
- 7.3 Another of the Basic Conditions is to contribute to the achievement of sustainable development. The neighbourhood plan was supported by a Strategic Environmental Assessment screening that concluded that the plan would not trigger significant environmental effects. In addition to this, the Council has confirmed that it believes the plan meets the Basic Conditions, including in terms of sustainability.

8 CONSULTATION

- 8.1 The report will be considered by Planning and Housing Overview and Scrutiny Panel in May 2018, comments will be reported to Cabinet.
- 8.2 During the production of the Neighbourhood Plan the Steering Group undertook several consultations and engagement events with Local Stakeholders in the Neighbourhood Plan Area. After the Draft Neighbourhood Plan was submitted to the Royal Borough a formal process of consultation was undertaken by planning officers and the results of this were forwarded to the independent examiner for their consideration during the examination process. The consultation process has met the legal requirements.

9 TIMETABLE FOR IMPLEMENTATION

Table 5: Implementation timetable

Date	Details
Summer (June) 2018	Referendum
September 2018	Depending on the Outcome of the referendum formal Making of the Neighbourhood Plan

- 9.1 Implementation date if not called in: Immediately

10 APPENDICES

- 10.1 The appendices to the report are as follows:
- Appendix A – Examiner’s Report - The examiner’s report is appended for consideration and should be read in conjunction with the submission version of the neighbourhood plan which is available on the Council’s website at <http://www.rbwm.gov.uk/web/>
 - Appendix B – Officer Assessment of the recommended changes to the neighbourhood plan.

11 BACKGROUND DOCUMENTS

- National Planning Policy Framework (NPPF) - <https://www.gov.uk/government/publications/national-planning-policyframework--2>
- Localism Act (2011) <http://www.legislation.gov.uk/ukpga/2011/20/contents/enacted>
- Neighbourhood Planning (General) Regulations (2012) <http://www.legislation.gov.uk/uksi/2012/637/schedule/1/made>
- Neighbourhood Planning (Referendum) Regulations (2012) <http://www.legislation.gov.uk/ukdsi/2012/9780111525050/contents>
- Neighbourhood Planning Act 2017 <http://www.legislation.gov.uk/ukpga/2017/20/contents/enacted>
- Cabinet Report – Neighbourhood Planning Designations (March 2013)

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date issued for comment	Date returned with comments
Cllr David Coppinger	Lead Member for Planning	26.04.18	27.04.18
Alison Alexander	Managing Director	26.04.18	26/04/18
Russell O'Keefe	Executive Director	26.04.18	27.04.18
Andy Jeffs	Executive Director	26.04.18	26.04.18
Rob Stubbs	Section 151 Officer	26.04.18	27.04.18
Nikki Craig	Head of HR and Corporate Projects	26.04.18	27.04.18
Louisa Dean	Communications	26.04.18	27.04.18

REPORT HISTORY

Decision type:	Urgency item?	To Follow item?
Key decision February 18	No	
Report Author: Jenifer Jackson, Head of Planning, 01628 796042		

